

**EMERGENCY MANAGEMENT ADVISORY COUNCIL
REGULAR MEETING
OCTOBER 10, 2006**

The Emergency Management Advisory Council held its regular meeting on Tuesday, October 10, 2006 at 8:00 A.M. in the Tippecanoe Room in the County Office Building. Advisory Council Members present were: Chairman Jimmie Kesterson, Dave Reagan, Garry Smith, John Withers, County Councilmember Ronald L. Fruitt, and Commissioner Ruth E. Shedd. Also present: Director Mark Kirby, Deputy Director Tim Batta, and Secretary Pauline E. Rohr. (Advisory Council Members Nathan Miller, Mike Kyger, and John Walker were absent.)

TEMA Technician Martin Webb was also present.

Chairman Jimmie Kesterson called the meeting to order.

APPROVAL OF MINUTES

- Commissioner Shedd moved to approve the minutes of the September 12, 2006 Meeting as distributed, seconded by Councilmember Fruitt; motion carried.

DIRECTOR'S REPORT: Mark Kirby

Homeland Security Tabletop Exercise

Approximately 200 representatives from all counties in the district participated in the Homeland Security Tabletop Exercise. Director Kirby said they are all being encouraged to work together as a district to practice for emergencies.

Feast of the Hunter's Moon

There were no problems with TEMA's equipment, but they were challenged to get enough volunteers to work.

501c3 Status

The paperwork for 501c3 status for the volunteers was sent to the IRS for approval approximately two weeks ago.

Grants

The 2005 Grant, in the amount of \$560,000 was used to purchase equipment that is being dispersed. The 2006 Grant, in the amount of \$250,000, has not been received.

Siren Test

During the siren test held on Saturday, October 7th, the siren at the Fairgrounds did not activate. It was noted that this siren is only four or five years old.

Pandemic Flu Tabletop Exercise

A Pandemic Flu Tabletop Exercise will be held at the National Guard Armory on October 24th. Due to the lack of space in their tele conferencing room, only a limited number will be invited to attend.

Budget

Director Kirby reported he submitted a \$5,000 additional appropriation request for Garage Supplies that will be considered by the County Council on November 14th.

COMMUNICATIONS COMMITTEE: Dave Reagan, Chairman

Mr. Reagan distributed copies of Siren Committee 2000 Goals and Communication Committee 2002 Goals as a reminder for the Advisory Council. He noted that most of the Siren 2000 Goals have been met. He said the Committee feels that sirens are still our main warning method to the public. They determined it is impractical to attempt to contact all county residents by phone and the "KIT" System in particular is impractical. All dedicated phone lines for that system have been released.

Chairman Kesterson wondered if the system should be offered to Fairfield Township since they provided the funding to purchase it.

Mr. Smith interjected that previous discussions concluded that the system could be used on a smaller scale with volunteers. However, he noted there is no backup for the system.

➔ Advisory Council Member Carol Shelby entered the meeting.

Director Kirby expressed skepticism that the system will start if it is moved from TCOB to the TEMA Office. In response to Commissioner Shedd's inquiry if there is another system to take its place, he announced that the Sheriff's Department is purchasing the Reverse 911 System with their 2005 allocation of grant money. He said another emergency notification system will not be needed when that system is implemented.

- Commissioner Shedd moved to offer the "KIT" System to Fairfield Township and, if it is not accepted, to determine its fate at the February 13, 2007 Advisory Council Meeting, seconded by Ms Shelby; motion carried.

Chairman Kesterson asked the Director to contact Fairfield Township to inquire if they want the system.

Director Kirby reported that Purdue offered interns in the Communication Multi-media Class to develop a media distribution for TEMA. As their class project, he said they are preparing public service announcements and brochures for the Citizen Corp.

HAZ-MAT TEAM REPORT: Deputy Director Tim Batta

Deputy Director Batta reported no responses.

CIVIL AIR PATROL EXERCISE: Dave Reagan

In addition to his role on the TEMA Advisory Council, Mr. Reagan is also a member of the Civil Air Patrol and participated in their exercise held in September. He said they were able to use the County's facilities and equipment, and the Civil Air Patrol's airplane that is stored at Crawfordsville is now under the County's control. In order to gain more experience, Mr. Reagan said they would like to participate in TEMA's next exercise.

MEETING SCHEDULE (Refer to 9/12/2006 Minutes)

Chairman Kesterson asked for input regarding the frequency of meetings in 2007. Commissioner Shedd responded that she doesn't favor quarterly meetings but suggested meeting bi-monthly in the odd months unless there is business that necessitates a special meeting.

Ms Shelby agreed and noted that Christopher Burke's recommendation was to hold bi-monthly or quarterly meetings. She said sub-committees can meet in the off months if needed.

- Ms Shelby moved to meet bi-monthly in the odd months beginning January 2007 or meet the following month if there is no quorum., seconded by Commissioner Shedd.

It was noted that an election of officers will need to be held in January because the current officers are completing the second year of their terms. Ms Shelby volunteered to prepare a recommended slate of officers.

Chairman Kesterson requested that Director Kirby ask the TEMA Secretary to send a schedule of meeting dates for 2007 to Advisory Council Members in early December.

- The motion carried.

OLD BUSINESS

In light of the chemical spill and fire this past week, Mr. Withers wondered when the masks will be available for first responders. Director Kirby said he hopes to distribute the masks that came in all size medium within the next two weeks. When Mr. Withers inquired about fit testing, Deputy Director Batta said that medium has been shown to fit 99% of responders but fit testing will be each agencies' responsibility. To his knowledge, only Purdue and Lafayette Fire Departments have fit testing equipment.

Mr. Withers thanked Director Kirby, Deputy Director Batta, and Technician Webb for their help completing the NIMS (National Incident Management System) Certification on a community-wide basis that was submitted to the State on time. Director Kirby commented that Mr. Webb spearheaded the effort and was instrumental in getting the paperwork submitted.

Mr. Smith noted that a new inventory of TEMA equipment was submitted to the Board and wondered how it compared with the old inventory. Director Kirby reported that only small items were missing so they started over with the new list. Mr. Smith noted the list did not include the value of \$31,850 for the Suburban.

OTHER BUSINESS

Mr. Smith reported that he and Mr. Miller held a Mission Goals Committee meeting last week but he had nothing to report.

NOVEMBER MEETING

The next meeting of the TEMA Advisory Council will be held at 8:00 A.M., Tuesday, November 14, 2006 in the Tippecanoe Room in the County Office Building.

ADJOURNMENT

Mr. Smith moved to adjourn, seconded by Commissioner Shedd; motion carried.

Robert A. Plantenga, Auditor